

DONATION REQUEST FORM

Thank you for considering Bourbon & Baker to help support your organization or upcoming event. Like you, our team is passionate about being involved in the community. Many of us contribute time and treasury to the many local organizations that help to make Manhattan a special place! Just a few of our priorities are direct support towards programs or organizations that feed hungry citizens, help educate and benefit children, and help find homeless pets loving homes. Please complete our donation request form and submit to Bourbon & Baker via email or in person. Our team reviews donation requests periodically. Our restaurants offer donations in the form of gift cards and do not provide cash contributions.



Organization Name: _____

Mailing Address: _____

Is your organization a 501(c) 3 not-for-profit? Yes No What is your tax ID? _____

Name of Event: _____ Date of Event: _____

Type of Event: Auction Race/Walk Other: _____

Additional event details (or attach solicitation letter). Please include how a donation would be offered (i.e. silent auction, participate prizes, etc.).

Have you requested a donation in the past for this same event? Yes No Unsure

Is your event impacting the local Manhattan community? Yes No



Requestor's Contact Information:

Name: _____ Phone: _____

Email: _____

We always appreciate the opportunity to support those who support us! Have you dined at Bourbon & Baker in the last 3 months and have an experience you'd like to share? _____

Requestor's Signature: _____

Requestor's Printed Name: _____

Title/Role: _____ Date: _____



Office Use:

Check criteria that applies: Manhattan/Flint Hills Non-Profit Raising Funds in Auction Format Requesting Gift Card

Approve: Yes No Manager Initials: _____ Gift Card Amount: _____ Valid for F&B only: Yes No

Please: Call for pick up Email for pick up Other: _____